

Box 183 – Bethany, Ontario LOA 1A0 **705-934-2997**

Toll Free - 1-844-934-2997

Fax: 1-866-742-1741 e-mail: president@cupe997.ca

Fact Sheet – Yard Duty

Possible assignments" relating to yard duty:

- "Regular yard duty" an EA is identified on the school "yard duty roster" as being assigned for a
 particular block of time, for yard supervision, and in larger schools a particular area
- Accompany/oversee a Special Needs student

Regular Yard Duty

Educational Assistants who are on the "regular yard duty schedule" should ensure their assignment is shown on the school's "yard duty schedule".

Accompany/oversee

Educational Assistants assigned to accompany/oversee a Special Needs student, while on the yard, should be totally focused on the student assigned.

EA's who are assigned to "oversee" a special needs student on the school yard should not be put in the position of the 2 for 1 an EA should not be put in the position of having to oversee a particular student and "assist on the yard".

Timetabling/Scheduling

To accommodate the school's timetable/schedules Educational Assistants may be required to arrive/leave, during class time, for their breaks (15 minutes a.m. and p.m.) or lunch (30 uninterrupted minutes).

Educational Assistants should not feel guilty/obligated to return to class early or remain in class to accommodate scheduling/timetable difficulties.

Please do not hesitate to contact the CUPE 997 office for further information/clarification.